

Introduction to Project Development

Functional Information Sheet

Name:	Robert Shives, District Branch Chief
Organization:	Field Surveys, North Bay Branch
Telephone Number:	(707) 576-2889
Located at: (building and room)	208 Fourth Street, Santa Rosa, CA 95401
My function in project development is to: <ul style="list-style-type: none"> Assist in scoping field survey efforts needed by Project Development. Identify survey products which are available from Field Surveys Branch. Provide resources and determine proper survey methods needed to complete requested products and assure timely delivery. Products from my Branch include: topographic mapping, data terrain models, land net recovery and perpetuation, construction staking, datum conversions, and other data collection which require the use of specialized surveying instrumentation and measurement techniques. 	
I am most likely to get involved in your project <p>Early stages of planning and continue to deliver various products through all phases of the project, including construction and final monumentation.</p>	
Here's how to request my services: <ul style="list-style-type: none"> For projects prior to construction a Request for Survey must be delivered to a member of the Surveys Project management team on the 13th floor of the District office. For Construction Staking requests, contact the Field Area supervisor assigned to that project. Field Area Supervisors are located in various areas throughout the District. (Santa Rosa, Richmond, Hayward, Martinez, and San Jose). 	
Common problems I have had with previous requests: <ul style="list-style-type: none"> Survey requests do not identify the appropriate limits of the project. This can result in longer deliver times, less efficient use of survey personnel and increased exposure of surveyors to harsh traffic conditions. Survey requests do not properly identify the minimum survey information necessary for you to deliver your product. This can result in more data than necessary or not enough information for you to develop your product without subsequent last minute emergency type requests. To little lead-time to deliver a quality product. Lack of information such as District priority and accurate milestone dates. 	